
Reset a password in Admin Portal

Offline sample guide showing capture, annotations, rich text, and exports.

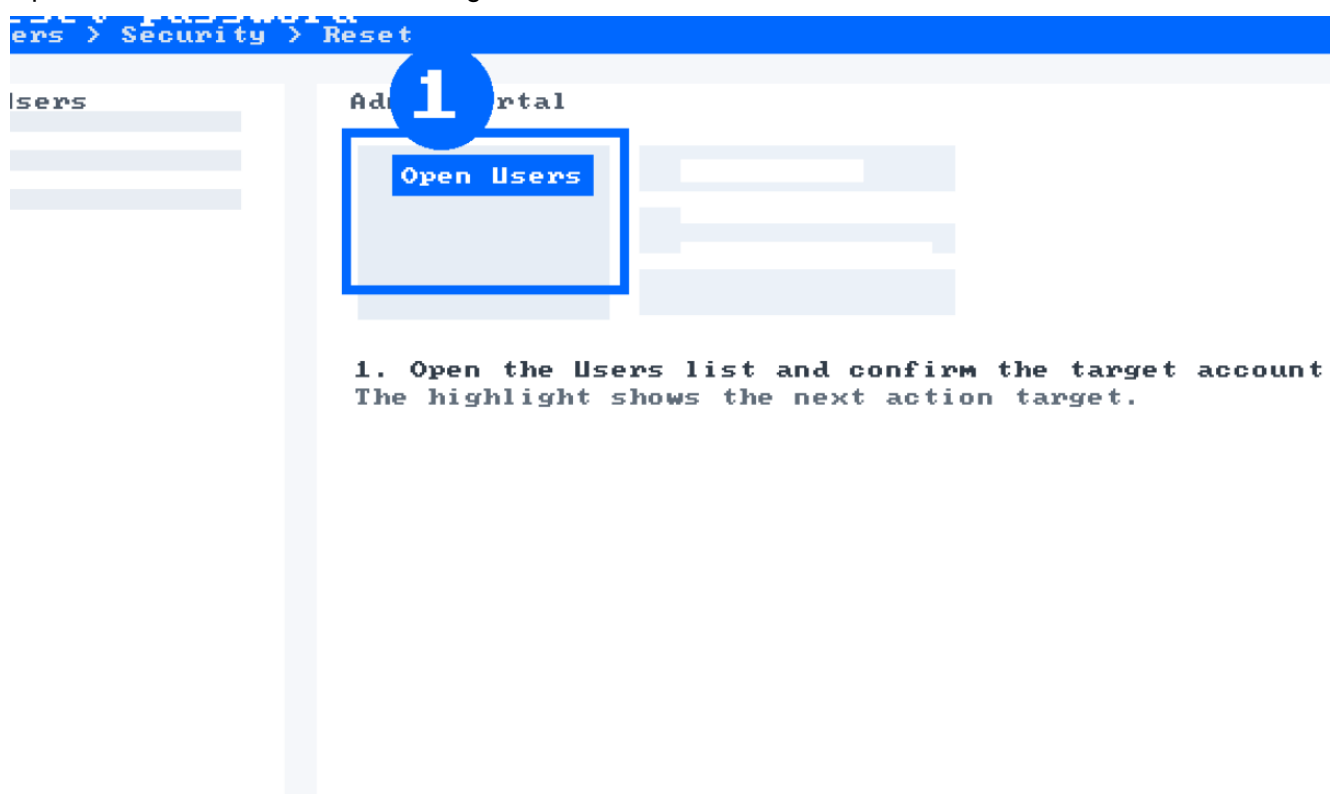
4 steps ? generated 2026-06-11

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1. Open Admin Portal users

Open the users list and select the target account.

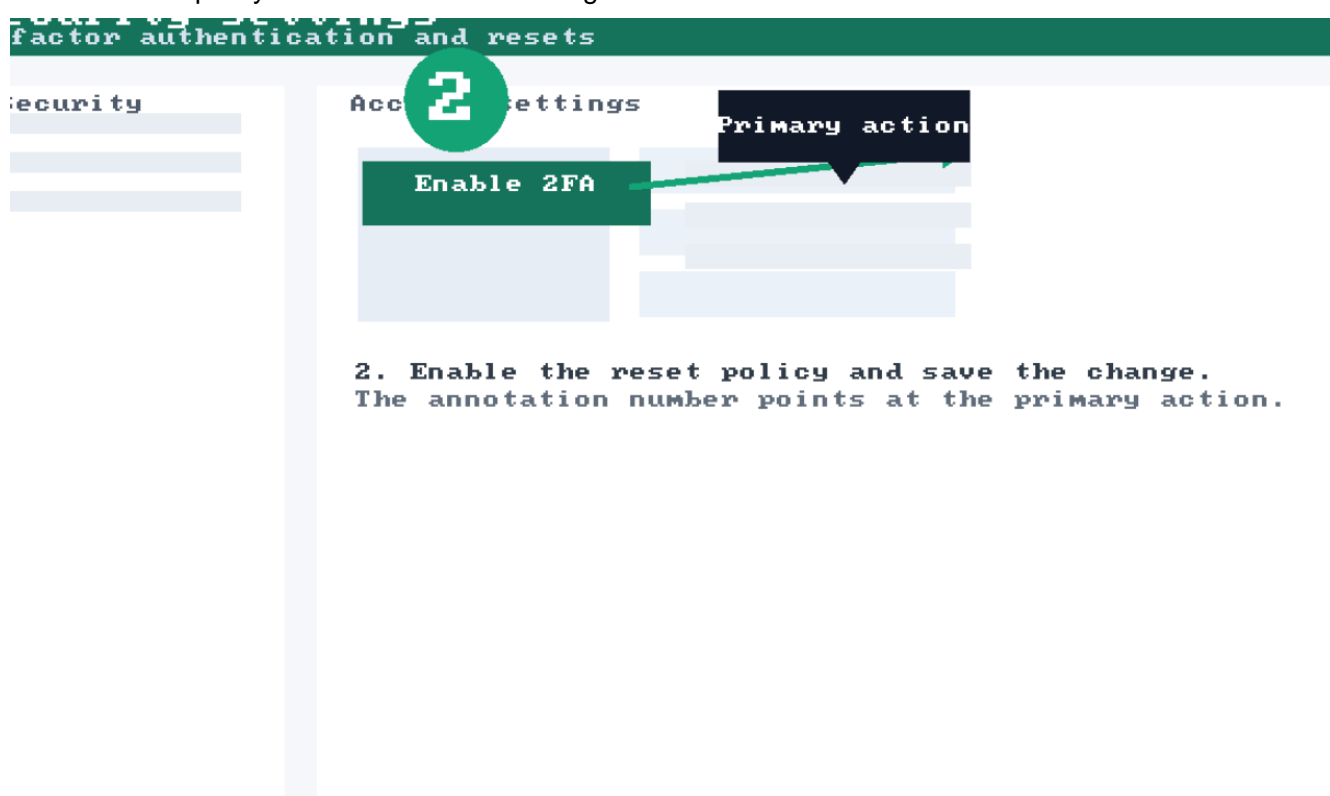


Note: Tip

Use the search box to avoid scrolling.

2. Enable the reset policy

Make sure the policy is active before continuing.



```
stepforge --capture --window --delay 300
```

2.1. Confirm permission prompt

Only administrators can complete this step.

Warning: Access

Admin rights required.

3. Review the confirmation

Confirm the summary and close the modal.



Field	Value
Title	Admin Portal
Owner	Support